

Candidate 1

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Current Government Clearance

FBI Security Clearance –Top Secret/SCI
(January 2005) w/ Counter Intelligence Poly
DOD Security Clearance - Top Secret/SBI (October 2004)
Customs Border Patrol – Cleared (December 2006)

Years of Relevant Experience

Financial Management	22 years
Program Management	17 years
Life Cycle Cost Estimating	11 years
Life Cycle Cost Modeling	9 years

Summary of Experience

23 years of financial database, program management and technical experience. Expertise in financial accounting systems financial analysis, financial management systems, other financial reporting tools, management and internal control reviews, budget formulation, budget execution, and budget monitoring while supporting Budget Officers for several Department of Defense, Army and Navy programs. Strengths include Project Management, Presentation Skills, Communication, Leadership, Training Course Development, Budget and Financial Management and Systems Integration and Implementation, and Earned Value Management. Relational Database: Oracle, MSAccess, SQL, COCOMO II, PRICE, SLIM. Government Financial Systems: Advantage Financials, Oracle Financials. Project Management: Rational Suite of Tools, Microsoft Project. Budget System: BRASS. Presentation: Microsoft PowerPoint, Visio. Word Processing: Microsoft Word, WordPerfect. Spreadsheet: Microsoft Excel, Lotus

Employment History

Systems Made Simple Program Manager

Department Veterans Affairs Programs Plans & Controls, supporting Program, Plans and Development, and Governance areas. Primary responsibility to design and execute a Strategic Plan, Risk Management, Quality Assurance, Communications Plan and Scheduling and Dependency Plan. The primary goal of the contract is to develop a repeatable process via an Implementation Program Management Plan and Integration Schedule for 42 Programs with several hundred projects to become ANSI-748 compliant as well as manage release cycles of the integrated software developments. Part of the implementation will to ensure that earn value management (EVM) practices are executed and will continue through the program life cycle and provide reliable data for accurate Performance Measurement. Another key component of the contract is the design of an Organizational Breakdown Structure (OBS) that can be utilized for VA reporting and OMB-300 development.

As Program Manager I supervised a 16 member team \$5M a year 5 year contract ensuring that activities are carried out in accordance with established specifications, schedules, statement of work and budgets; coordinates inter-team functions in order to minimize delays; meets with program team members on a regular basis to review program status and plan future actions. As team builder, able to provide a solid cohesive team as well as personable and motivational leadership employing effective project and program management skills. Driven to provide excellent customer care with extensive experience in leadership within many government organizations. Fiscally resourceful and effective cost management skills and excellent partnership development skills

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Robbins-Gioia

Executive Consultant

- Provide direct support to the Financial Officer of the Department of Homeland Security, Customs Border Protection/ Secure Border Initiative
- Team lead for representing Financial Officer on all Project Teams
- Program lead for oversight of budget development, execution, invoice processing, Independent Government Cost Estimating (IGCE)
- Lead to develop Work Breakdown Structure (WBS) and created internal budgeting and cost control management and execution system tracking over \$3B based on the WBS.
- Monitor and report the financial progress of the engagement versus the agreed plans within the project team to senior government managers
- Manage the Life Cycle Cost Models and support Independent Verification and Validation (IV&V)
- Oversaw the OMB-300 and other required reports for DHS, GAO, OMB, Congress, and the White House

Keane Federal Systems, Inc.

Deputy Project Manager (Keane) & Project Control Manager (FBI)

- A Trusted Agent providing direct support to the Strategic Management Information Systems (SMIS) Program Management Office which provided top-level policy, guidance, and direction in the definition, design, implementation, and integration of enterprise solutions across the FBI Domains and between other Federal Agencies
- Perform Independent Government Cost Estimating, SMIS Risk Management Plan and Risk Assessment monitoring and project management oversight within an Integrated Product Team approach.
- Insure that proposals and SOWs are reviewed and approved within FBI policies
- Interface with clients to negotiate and draft contracts, change orders, and terms and conditions of business that support the commercial goals and comply with company policy and government regulations
- Monitor and report the financial progress of the engagement versus the agreed plans within the project team and to the appropriate management
- Implement procedures within a captured engagement to support the ongoing operations required by the project team, vendors and client
- Manage the Life Cycle Cost Models, worked with providing necessary information was available for Investment Review Boards (IRB), Enterprise Architectural Review Boards (EAB), and Program Management Reviews (PMR)

Army Enterprise Integration Oversight Office (AEIOO)

Consultant

- Provided direct oversight on behalf of the Secretary of the Army
 - Ensured the Accounting and Finance (A&F) and Strategic Planning and Budgeting (SPB) Domains within the Army complied with both Army and DOD portfolio management requirements and are aligned with public law, DOD and Army regulations
 - Established policy, guidance and direction for Army enterprise resource planning in the specific areas of A&F and SPB Domains
 - Liaison to the Business Management Modernization Program (BMMP), the Planning, Programming, Budget and Execution Architecture (PPBE), the Army General Fund Enterprise Business Systems (GFEBS), and the Financial Systems Realignment and Categorization (FINSRAC) working groups
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The Rapid Equipping Force Consultant

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- Dedicated to assisting the DOD Financial Manager and Director at the Rapid Equipping Force (REF) which is supported by the Vice-Chief of Staff of the ARMY and the Director of G-3
- Designed the planning, programming, budgeting, and execution system (PPBES) and cost estimating processes and tie the database into the acquisition and program management databases
- Prepared and presented briefings to General Staff and Congressional Committees
- Oversight and support for the OMB-300 submission

LSA Inc.

Program Director

- Implemented procedures within a captured engagement to support the ongoing operations required by the project team, vendors and client
- Performed an independent study for the Navy Engineering Logistics Office Cost Estimating Analysis Group about on software cost estimating used throughout the services
- Monitored and reported the financial progress of the engagement versus the agreed plans within the project team to the appropriate management
- Developed specialist corporate skill sets such as the OGC and Finance into the engagement lifecycle
- Insured that bids, proposals, and SOWs are reviewed and approved within company policies
- Prepared and presented three briefings to senior government personnel
- Researched methods based on functionality of tasking, processing of estimating information, methodologies used to perform software cost estimates, documentation, understanding of cost drivers impacting software cost, and parametric utilized
- Recommended and implemented COTS software for estimating cost, developing database, establishing methodology, and dissemination of functions to be used as a reference tools for the program office
- Expanded business opportunities and built teaming arrangements with multiple firms

L3 Communications, EER Systems, Inc

Military Systems Specialist

- Supported, as Program Manager, the Director of Resource Management and Budget for the Missile Defense Agency (MDA) which manages the programs, budgets and financial execution of the Missile Defense Agency
- Contributed to the preparation of the Program Objective Memorandum (POM), Budget Estimate Submission (BES), and President's Budget (PB) for the Missile Defense Agency, OMB-300
- Monitored and reported the financial progress of the engagement versus the agreed plans within the project team and to the appropriate management
- Insured that bids, proposals, and SOWs are reviewed and approved within company policies
- Performed reviews, special analyses, studies and evaluations of a broad range of Missile Defense Agency issues and programs
- Prepared and presented financial/budget data and budget to senior MDA staff and Director
- Implemented procedures within a captured engagement to support the ongoing operations required by the project team, vendors and client
- Provided expert advice and assistance in the development of Budgetary/POM requirements
- Responsible for the re-writing of the MDA Financial Management Manual
- Selected by the Deputy Director of RM to evaluate current and new automated information system development (AMS e-Biz) and software capabilities
- Analyzed budget allocation, execution reports and documents to ensure stated program objectives

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will be satisfied and that future budgets can be appropriately modified and the impact of actual or potential legislative and/or policy changes across organizational structure within the MDA to determine future courses of action

- Reviewed RFP requirements and was a key participant in the development of a bid
- Developed and presented presentation to the Director of RM recommendations for developing or adapting financial structure for zero-base and baseline budgeting, the procedures to respond to new policies, and recommended alternative policy solutions

Affiliated Computer Services, Inc

Cost Benefits and Budget Financial Manager

- Monitored and reported the financial progress of the engagement versus the agreed plans within the project team and to the appropriate management
- Implemented procedures within a captured engagement to support the ongoing operations required by the project team, vendors and client
- Reviewed RFP requirements and was a key participant in the development of a bid
- Provided Earned Value Management (EVM) status and analysis, program financial data collection, budget preparation, risk management oversight, financial support to program technical personnel and various program financial systems maintenance and contract support life cycle cost estimating and Implemented EVM into several FAA programs
- Established and maintained cost/schedule baseline, estimates at completion, developed WBS and related dictionaries; had a complete understanding of related financial policies
- Implemented earned value methodologies and performed related variance analyses
- understanding schedule, critical paths and performed related analyses
- Managed financial documents, developed Independent Validation & Verification (IV&V) in MS Access
- Implemented baseline budgeting, spend plans, and impact statements and draft Work Breakdown Structure's for the program offices

American Management Systems Inc., State and Local Solutions

Senior Project Manager, Principal

Project Management

- Directed Implementation Teams for project, responsible for Work Breakdown Structure, Statement of Work and project profitability
- Successfully managed multiple project implementations and software teams overseeing on most projects the business process improvements design and implementation
- Updated 180 software test scripts for new software code certifying product for release and updated the User/Administrative Documentation distributed to over 65 clients
- Managed Project Teams upwards to 25 people and provided career counseling and maximized team strengths that resulted in completing projects under budget
- Monitored team activities including; process reviews, needs analysis, prototype and testing of new software used for creating the footprint to implement the software
- Guided clients in implementation process ensuring project completion on time and within cost
- Conducted system administration and end user training
- Successfully trained over 500 individuals

Team Manager

- Created interfaces and data export code used for the loading of financial data information from Oracle and Advantage Financials and Human Resources/Payroll systems
- Conducted Fit Analysis activities including client interviews, process reviews, needs analysis, prototype and testing of new software

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- Acted as the technical liaison for software implementation partner Deloitte & Touche
- Created classroom and instructor training materials for State of Kentucky
- Salary and Benefit Forecasting Module implementation interfacing data, table creation and trained Administrative Staff

KSJ & Associates

Senior Economic Analyst

- Supported the Department of Defense Health Affairs Corporate Executive Information System and the Composite Health Care System II Program Management Office by writing technical documents and cost benefit studies.
- Responsible for the design, development and management of an economic model built to forecast the lifecycle costs of a \$1 billion major health care information system.

Jorge Scientific Corporation

Senior Financial Manager

- Guided Department of Defense Program Managers in management, budgeting and procurement for the United States Navy F-14 program office.
- Responsible for creation and oversight of financial budget database to track budget cycle, procurement and spending of a \$240 million annual budget.
- Reconciled multiple Navy accounting systems saving over \$100M in procurement funds in NULO's, and ULO's.
- Coordinated budget development from conception through funding, demonstrated expertise in Department of Defense budget analysis and budget request systems and documents.
- Managed a team of financial analysts upwards of 15 people.

Fiber Materials, Inc.

Director of Government Affairs

- Reviewed legislation concerning Department of Defense Authorization and Appropriations bills.
- Worked with both House and Senate Authorization and Appropriation Committees regarding legislation and DoD budget. Contributed to marketing activities resulting in over \$3.5 million in new business.
- Responsible for strategic lobbying activities. Drafted congressional testimony and legislation.

EG&G Washington Analytical Services Corporation

Systems Analyst III

- Responsible for designing, developing and managing a financial database to track \$5 billion in procurements for the United States Navy Anti-Submarine Warfare Program Office and \$3 billion in future planned programs.
- Managed multiple programs for Federal Government Program Managers. Responsible for managing a team which prepared and monitored over 3,000 documents through the Department of Defense procurement process.

United States Air Force, Captain

Missile Combat Crew Commander, Whiteman AFB, MO

Education (Academic and Professional)

Masters of Business Administration, The University of Missouri, Columbia, MO 1984

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Bachelors of Science in Finance, The Pennsylvania State University, University Park, PA 1980